

Checklist for Senior Recital

Note: This checklist is a supplement to the recital process. Important details are located in the [FAQ](#) section of the Hurley web page, which you must carefully read.

EARLY STAGE:

Register for your recital during advising and registration the semester before you plan to perform.

Plan repertoire in consultation with instructor.

See your teacher's syllabus and [FAQs](#) for more details.

Set a date for your recital.

Once you've consulted with teacher and accompanist, meet with the Assistant to the Dean of Hurley to schedule your recital:

Hurley 103: 318.869.5235, music@centenary.edu

This will be tentatively scheduled until the Assistant to the Dean is made aware that you've passed your Hearing (See [FAQs](#)).

Draft your recital budget.

You may not charge for tickets to your recital.

Here are the most important budget items:

Accompanist fee: \$150.00 (1/2 recital) or \$250.00 (full hour)

Programs: \$10.00/50

Recording: \$50.00

You may also want to budget for your attire (a tuxedo or gown is customary—consult with your teacher) and a reception to follow the performance.

In the case of financial hardship, please consult with the Hurley dean.

PREPARATION STAGE:

Practice!!!

Schedule your *required* recital hearing 30 days prior to your recital date.

Once you've passed your hearing, promptly schedule a meeting with the Assistant to the Dean of Hurley to confirm your recital date and start publicizing your recital. All publicity must be handled through the Hurley Dean's office.

Arrange for your recital to be recorded.

The Assistant to the Dean can assist with arranging a recording engineer to capture audio and/or video of your recital.

Plan the logistics of your reception (if you choose to have one).

Ask the Assistant to the Dean for assistance with location and set-up.

Explore your options for snacks or catering.

Those who hold receptions are responsible for ensuring the location is returned to its original state.

DAY OF:

Make sure all reception preparations are taken care of so that setup for this will go smoothly.

Get pretty!

Warm up!

Arrive at your venue early.

Pay your accompanist and your recording engineer, as well as your photographer (if you have chosen to have one).

Payment is *required* on the day of the recital, no exceptions.

Break legs!