Centenary

Academic Petition

Date: _____

name	
email	
ID number	
phone	
campus box	
cell phone number	
anticipated graduation date	
classification	
major	
cumulative GPA	
advisor	
associated faculty & employees	
My degree plan is on file with the registrar? (yes or no) _____	

Petition Details

Academic policy/policies for which I am requesting an exception:

Reasoning

My reasons for requesting this action:

Student Acknowledgement (initial beside each)

1. _____ — I acknowledge that a course load exceeding 18 credit hours (Fall and Spring term only) is charged an additional tuition rate (see catalogue for details).
2. _____ — I acknowledge that the Transfer Course Equivalency Request Form is also required to take courses at another institution during the last year of enrollment.
3. _____ — I acknowledge that after the 7th class day, all fees are charged to student accounts and no tuition adjustments will be processed for course drops.

Students: email completed form to **registrar@centenary.edu**.

Our office will forward it to the Provost and other relevant campus offices. When a decision is reached, or if the Provost has any questions, you will be contacted via your student email address.

Provost’s Remarks and Decision

Petition Approved ☐

Petition Denied ☐

Other Action Taken ☐