

2025-2026 Verification Worksheet

Your FAFSA was selected by the U.S. Department of Education for a review process called "Verification." Federal law states that we have the right to ask for this information. Your application will be considered incomplete until each section is complete and all required documents and signatures have been received by the Centenary Financial Aid Office. If there are differences between your application information and this document, corrections may need to be made to your FAFSA.

Student Information

Last Name	First Name	M.I.	Centenary ID
Address		City, State, Zip	Cell Phone

Family Size Information

Who may be included in a dependent student's family :

Include the parent (and spouse or partner), the student, the parent's dependent children (even if they live apart because of college enrollment), and other people living with the parent now. Include these dependent children and other people only if the parent will provide more than half of their support between July 1, 2025, and June 30, 2026.

Who may be included in an independent student's family :

Include the student (and spouse), the student's dependent children (even if they live apart due to college enrollment), and other people living with the student now. Include these dependent children and other people only if the student will provide more than half of their support between July 1, 2025, and June 30, 2026.

FULL NAME	AGE	RELATIONSHIP	COLLEGE OR UNIVERSITY (attending in 2025-26)
		me	Centenary College

Tax Return Information

If you did not or could not use the IRS Data Retrieval on the FAFSA, you **must** submit a signed copy of your and your parents' **2023** Tax Return to our office along with this form. If you don't have a copy, you can print a Tax Return Transcript from www.irs.gov, or receive one by calling the IRS automated line at 1-800-908-9946 or 1-800-829-1040.

NOTE: If IRS data retrieval was used to transfer tax information to the FAFSA, tax return/transcript is not required.

Student	Parent(s)	(Check any that apply)
☐	☐	I used the IRS Data Retrieval Tool on the FAFSA and will not submit IRS Tax Return.
☐	☐	I am submitting my SIGNED 2023 IRS Tax Return and all schedules to your office with this form through LeapFILE.
☐	☐	I filed a 2023 tax return for a foreign country. (You must submit a signed copy of that form to our office.)
☐	☐	I Will Not File and Did Not Work. (You are not required to file a 2023 income tax return, and you had no income earned from work.)
☐	☐	I Will Not File but Did Work. (You did work in 2023, but you will not and are not required to file a tax return.) Complete box below.

To send documents securely: visit <http://centenary.leapfile.net> 1.Click 'Secure Upload' 2.Type finaid@centenary.edu
3.Type details & upload document

If you **will not** file a tax return but **did work**, then you must complete the table below **and attach all W-2's** received from all employers. List every employer even if the employer did not provide you with a W-2.

Name of 2023 Employer	Student/Spouse Earned – 2023	Parent Earned - 2023
	\$	\$
	\$	\$
	\$	\$

Untaxed Income Information – MUST BE COMPLETED

Complete this table with annual amounts received for **2023**.

If not applicable, please put zeros (\$0).

Untaxed Income Type	Student & Spouse	Parent(s)
Payments to tax deferred pension and savings plan (paid directly to or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12A thru 12D with codes D, E, F, G, H and S)	\$	\$
Annual child support you received for all of your children. Don't include foster care or adoption payments.	\$	\$
Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of a basic military allowance for housing. Don't include combat pay.	\$	\$
Veteran's non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$	\$
Other untaxed income not reported above, such as worker's compensation, disability, first time homebuyer tax credit from IRS Form 1040-Line 67 and untaxed portions of health savings accounts from IRS Form 1040-line 25. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, benefits from flexible spending arrangements (cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$	\$
Money you received, or that was paid on your behalf by someone else (bills), not reported elsewhere on this form.	\$	\$

Certification and Signatures

By signing this form, I (we) certify that all the information reported on this worksheet is complete and correct.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student's Signature	Date	Parent's Signature (Dependent Students Only)	Date
---------------------	------	--	------

Bring, mail, fax (318/841-7266) or submit through LeapFile (as instructed above) the completed worksheet, tax transcripts, and any other requested documents to the Centenary Financial Aid Office.